

Kirtling and Upend Parish Council



Minutes of the Parish Council meeting held at 7:00PM on Monday the 28th of September 2026
in the Village Hall.

Present: Parish Chair – Cllr. Richard Staunton; Vice Chair- Cllr. John Kitely; and Parish Councillors - Cllr. M Campbell and Cllr. J. Feron

Also Present: District Cllrs. J May & A Sharp; Clerk- Belinda Westwood and three members of public

Apologies: Cllr. John Kitely and Cllr. James Lay

260928/13	The Chairman welcomed everyone to the meeting and noted the apologies received.
260928/14	No declarations of interest were made.
260928/15	An update on the Fairview Estate was provided. The Chairman thanked all Councillors who had taken the time to visit the site to view the properties.
260928/16	During the Public Forum, two members of the public spoke regarding a new planning application. They raised concerns about their interactions with those associated with the development and reported that neighbouring residents had experienced repeated visits to their properties, which had caused some residents to feel anxious. The Council noted the concerns raised and confirmed that it would consider and respond to the planning application in the same manner as all other planning applications. Residents were advised that they could also submit their comments and concerns directly to the Planning Team at East Cambridgeshire District Council (ECDC), and that those who did not wish their personal details to be made public could comment anonymously on the ECDC planning site.
260928/17	An update from Cllr. Jonny Edge's was shared.
260928/18	The minutes of the meeting held on 27 July 2026 were approved as an accurate record of the meeting.
260928/19	Matters Arising from the Previous Meeting: • Bus Shelters: Due to the recent restructuring of local bus services, this item will remain on the agenda and further updates will be provided when available. • Entrance Signs: The Clerk is obtaining a quotation for two additional village entrance signs for the Upend side of the village. • Padel Courts: Quotations have been received. However, due to the anticipated cost of the project, further comparative quotations, as well as funding options will be sought before any decision is made. • Meet and Greet: The Council cordially invites residents to attend an informal Meet and Greet on 26th August at 7:00 pm, immediately before the Parish Council meeting at 7:30 pm in the Village Hall.

260928/20	Planning applications Members are advised to check the ECDC Planning Portal before meetings, via https://pa.eastcambs.gov.uk/online-applications/		
	26/00032/DISA	Land Southwest Of Willow Cottage Upend Suffolk	To discharge Condition 4 (Tree Protection), 5 (Hard Landscaping), 7 (Soft Landscaping), 9 (Biodiversity Improvements) of decision 26/00032/FUL dated 8th June 2026 for erection of stables and associated stores and wash bay. Construction of a fenced outdoor arena with secure gated entrances and associated works. Installation of a surface water drainage grid, associated infrastructure and solar lighting. creation of new vehicular access with gate
	26/00961/TRE	Moat Farm Upend Newmarket Suffolk CB8 9PH	T1 Ash - Fell due to signs of ash dieback and new greenhouse going on moat island so want to make safe T2 Elm - Fell as dead T3 Ash - Remove low large broken hung up limb and remove low large limb growing over garden and some young cherry trees T4 Cherry - Fell as dead T5 Hornbeam - Fell as dead
	26/00958/TPO	The Old Pink Cottage Woodditton Road Kirtling Cambridgeshire CB8 9PG	T1 Plumb tree - Old and dying. Remove it, as it's unsafe because it's close to the property and over the garden area used by children. Looking to replace it with a Silver Birch
	26/00010/REFAPP	Land Off Water Lane Long Acre Kirtling Suffolk	Appeal : The Secretary of State for the Environment has instructed one of his Inspectors, J Heppell, to hold an informal hearing into this appeal starting on 20th October 2026 at 10:00. The hearing will be held at: Cheveley Parish Hall, 102 High Street, Cheveley, Newmarket, CB8 9DG
260928/21	A Resident Requested the possibility of having a sign and a litter bin at the end of Water Lane. This item was deferred to the October meeting.		
260928/22	Finance matters - The monthly bank transactions were approved, and the current bank balances were noted. - No further invoices were presented.		
260928/23	General- Grass and Village maintenance : It was agreed that the clerk would draw up a contract detailing the expected works, for tender to a contractors to quote on.		
260928/24	Clerk's report An update from Clerk was received.		
260928/25	Health and Safety No issues were raised.		
260928/26	To confirm the date of the next meeting: - Monday 26th October 2026 at 7pm – Meet and Greet. - Monday 26th October 2026 at 7:30pm – Parish Council meeting.		