

Kirtling and Upend Parish Council

Notice of Meeting:

Minutes of the **Annual Parish** and the **Parish Council** meetings held at **7:00PM and 7:30 respectively on Monday the 27th of March 2026** in the Village Hall.

Present: Parish Chair- Cllr. R.Staunton; and Parish Councillors - Cllr. M.Campbell and Cllr. J.Feron
Also Present: Clerk- Belinda Westwood; as well as a member of public.
Apologies:

AGENDA

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| 04/01 | <ol style="list-style-type: none">1. The Chairman welcomed everyone.2. Apologies and absences as above.3. All previous minutes as well as the annual AGM minutes of last year was approved.4. It was resolved and universally agreed that that the current Chair be re-appointed and continue in office for a further term.5. It was resolved and universally agreed that that the current Vise Chair be re-appointed and continue in office for a further term.6. The date for the next Annual General meeting will be in May 2027. |
| 04/02 | <p>To receive any declarations of interest</p> <p>No Interests were declared.</p> |
| 04/03 | <p>Public Forum</p> <p>A member of public spoke about her concerns regarding speeding in the village. The Chairman shared the Councils plan to install a MVAS machine for collection data on speeding in the village. I meeting with the highways team will be coming up in a couple of month, the clerk will advertise this meeting once we receive the invite.</p> |
| 04/04 | <p>Approval of Minutes</p> <p>All minutes approved.</p> |
| 04/05 | <p>Matters arising from previous meeting</p> <p>The parish news regarding the imminent arrival of both bus shelters, and sign posts to the entrances of the village was shared.</p> |
| 04/06 | <p>Planning Applications</p> <p>No further applications received.</p> |

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| 04/07 | Finance Matters
a) Payment of accounts were approved.
b) No additional invoices received.
c) Bank totals were noted.
d) Annual Governance Statement was approved. |
| 04/08 | Councillors Forum
The chair gave his report. |
| 04/09 | Clerks Report
The clerk gave her report. |
| 04/10 | Health & Safety
None reported. |
| 04/11 | To confirm the date of the next meeting as the 29 th of June 2026. |

B Westwood, Clerk to the Parish Council

Date: 27th May 2026

R Staunton, Chair of Kirtling & Upend Parish Council

Date: 27th May 2026