Kirtling and Upend Parish Council

Notice of Meeting:
Notice is hereby given that a Meeting of the Parish Council will be held
at 7:00PM on Monday the 25th of May 2026 in the Village Hall,

Chair: Richard Staunton
Clerk: Belinda Westwood
Cllr: Jane Feron
Cllr: John Kitely
Cllr: Max Campbell
Cllr: Rick Rickcord

AGENDA

05/01 Chairman's welcome and acceptance of apologies

05/02 To receive any declarations of interest

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

05/03 Public Forum

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to five minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so, that it can be independently investigated in accordance with the Council's complaints procedure.

05/04 Approval of Minutes

To approve the minutes of the meeting held on the 28th of April 2026.

05/05 Matters arising from previous meeting

- Clerk to the Parish Council
- Village gates
- Bus Shelter bases

05/06 Planning Applications

To discuss and comment on Planning Applications (if any).

05/07 Finance Matters

a) To approve the payment of accounts, and to note the receipts for the past month.
b) To agree any additional invoices presented not already on the schedule (if any)
c) To note the bank totals and bank reconciliation

05/08 Councillors Forum

To receive updates (if any) from the Chair, and all officers as well as District & County Councillors.

05/09 Clerks Report

To receive updates (if any) from the Clerk.

05/10 Health & Safety

To receive updates (if any).

05/11 To confirm the date of the next meeting as the 29th of June 2026

BWestwood

B Westwood, Clerk to the Parish Council Date: 20th May 2026

RStaunton

R Staunton, Chair of Kirtling & Upend Parish Council Date: 20th Mayl 2026