

Kirtling and Upend Parish Council

Notice of Meeting:

Notice is hereby given that a Meeting of the Parish Council will be held at **7:00PM on Monday the 27th of April 2026** in the Village Hall,

Chair: Richard Staunton
Clerk: Belinda Westwood
Cllr: Jane Feron
Cllr: John Kately
Cllr: Max Campbell
Cllr: Rick Rickcord

AGENDA

- 04/01 Chairman's welcome and acceptance of apologies
- 04/02 To receive any declarations of interest
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 04/03 Public Forum
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to five minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so, that it can be independently investigated in accordance with the Council's complaints procedure.
- 04/04 Approval of Minutes
To approve the minutes of the meeting held on the 30th of March 2026.
- 04/05 Matters arising from previous meeting
- Clerk to the Parish Council
 - Village gates
 - Bus Shelter bases
- 04/06 Planning Applications
To discuss and comment on Planning Applications (if any).

- 04/07 Finance Matters
a) To approve the payment of accounts, and to note the receipts for the past month.
b) To agree any additional invoices presented not already on the schedule (if any)
c) To note the bank totals and bank reconciliation
- 04/08 Councillors Forum
To receive updates (if any) from the Chair, and all officers as well as District & County Councillors.
- 04/09 Clerks Report
To receive updates (if any) from the Clerk.
- 04/10 Health & Safety
To receive updates (if any).
- 04/11 To confirm the date of the next meeting as the 25th of May 2026.

B Westwood, Clerk to the Parish Council

Date: 27th April 2026

R Staunton, Chair of Kirtling & Upend Parish Council

Date: 27th April 2026