

Kirtling and Upend Parish Council

Chair: Richard Staunton

Clerk: Lisa Brent

Email: clerk@kirtlingandupend.co.uk

Parish Council Meeting

Members are *summoned* to attend the meeting to be held in Kirtling Village Hall on

Monday 24th November 2025 at 7pm

Agenda

251124/01 Chairman's welcome and acceptance of apologies

251124/02 To receive any declarations of interest

251124/03 Public Forum

Members of the public are allowed to speak on any item on the agenda for no more than 5 minutes

- Mr Henry Broughton to update PC with Fairhaven Estates long term development plan for sites held in Kirtling & Upend

251124/04 Minutes of the meeting held on 27th October 2025 to be agreed as a true record

251124/05 Matters arising from previous meeting

251124/06 **Planning Matters**

Members are advised to check the ECDC Planning Portal before meeting (<https://pa.eastcambs.gov.uk/online-applications/search.do?action=simple>) for more recent applications/decisions.

Members to note the following applications:

Proposal: Demolition of 3 agricultural buildings

Location: Pratts Green Farm Malting End Kirtling Cambridgeshire CB8 9HH

Reference: 25/01197/DEM

Status: Pending Consideration (consultation 26/11/)

Appeal: Proposed rooflight windows in connection with loft conversion

Location: Woodditton View, Woodditton Road, Kirtling, Newmarket Suffolk

Reference: 25/00760FUL

Appeal Start: 11th Nov 25 (deadline 9th Dec 25)

For the information of Councillors, the following PFHI applications have been submitted on behalf of the Parish Council:

1. LHI informed and asked for permission to site the 3 pairs of gates to be installed in three locations in Kirtling Village. PC to purchase from Glastons
2. LHI informed and asked for permission to change two local village bus stops to bus shelters (bus company approved relocation). PC to purchase St Neots

251124/07 **To discuss footpaths & watercourses**

- email from Andrew Maddever dated 29 Oct 25

251124/08 To note correspondence received

From CCC

PR1165 - Kirtling, East Cambs - Proposed 30mph Extension & 40mph Buffer Zones

- Extension of the 30mph speed limit on Malting End, Kirtling – approx. 398m.
- Implementation of a 30mph limit on Newmarket Road and Cowlinge Road, Kirtling – between points 118m northwest and 38m east of their junction with Upend Road, whilst extending approx. 28m along Upend Road itself).
- Implementation of 40mph buffer zones on Newmarket Road, Cowlinge Road, Woodditton Road and Malting End, Kirtling – from the terminus of the existing and proposed 30mph limits extending 1,120m northwest, 315m southeast, 467m northwest and 340m northeast, respectively.

Further details can be found at: [Public Consultation](#)

Webinar - Cambridgeshire County Council Budget Briefing with Town and Parish Councils

Cambridgeshire County Council will present their draft business plan and budget 2026-2029 at the Strategy, Resources and Performance Committee on Thursday 11th December 2025 at 18:30 – 19:30

The Council is inviting you to attend a webinar session on Thursday 11th December at 18.30 where a member of the corporate leadership team will talk through the proposals.

You will be able to share your view of the proposals via the Business Planning and Budget Consultation which will be open between Wednesday 3rd December 2025 to Wednesday 7th January 2026.

Please register your attendance with the link below

[Webinar - Cambridgeshire County Council Budget Briefing with Town and Parish Councils | Meeting-Join | Microsoft Teams](#)

Local Highway Improvement Initiative (LHI) 2026/27 LIVE

The LHI application window for the 2026 / 2027 funding round has now reopened. The window will remain open until **Friday 16th January 2026 at 17:00PM**.

- **Local Highway Improvement home page, measures and indicative costs** – [Local Highway Improvement funding | Cambridgeshire County Council](#)
- **Application form and associated guidance** – [Applying for a Local Highway Improvement \(LHI\) | Cambridgeshire County Council](#)

Combined Authority Members' Newsletter - November 2025 is attached

From ECDC

Council meeting – Thurs 20th Dec

The Agenda and Reports for the Council meeting, scheduled for Thursday, 20 December 2025, have been published on the Council's website and can be accessed via the link below.

[Full Council 20/11/2025 | East Cambridgeshire District Council](#)

The agenda for the Finance and Assets Committee meeting scheduled for 25 September 2025 has been published.

It can be viewed on the Council's website at the following link: [Finance & Assets Committee 27 November 2025](#).

Local Government Reorganisation (LGR) in Cambridgeshire & Peterborough

Letter from Cllr Anna Bailey dated 12th Nov re Press Release dated 12th Nov re: LGR – already circulated

Capalc - Upcoming courses

251124/09 **Finance matters**

- To authorise bank transactions and note current bank balances.
- The 2025/26 Budget – draft to follow

251124/10 **Councillors' Forum**

Please see the November report from Cllr Jonny Edge attached.

251124/11 Clerk's report

251124/12 To confirm date of next meeting –

Lisa Brent (Clerk)

Email: clerk@kirtlingandupend.co.uk