

Kirtling and Upend Parish Council

Chair: Richard Staunton

Clerk: Sally Foister

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Parish Council Meeting

Members are summoned to attend the meeting to be held in Kirtling Village Hall on

Monday 29th September 2025 at 7pm

S.Foister

Agenda

- 250929/01 Chairman's welcome and acceptance of apologies
- 250929/02 To receive any declarations of interest
- 250929/03 Public Forum
Members of the public are allowed to speak on any item on the agenda for no more than 5 minutes
- 250929/04 Minutes of the meeting held on 27th July 2025 to be agreed as a true record
- 250929/05 Matters arising from previous meeting
- 250929/06 Chair to report on discussion with the Fairhaven Estate
- 250929/07 Chair to provide Clerk update
- 250929/08 Update on LHI speed limit design
- 250929/09 To authorise expenditure on the following:
 - 1. to purchase 3 pairs of boundary gates from Glasdon @ a total cost of £6,166.06 plus installation which will be done at cost locally
 - 2. to purchase 2 St Neot's bus shelters from Littlethorpe @ £13,845 each plus £707 delivery and plus installation. Competitor quotes will be sought by local building firms
 - 3. to replace basketball post back board (cost up to £300)
 - 4. to purchase 2000 snowdrop bulbs to be distributed at Village Hall coffee morning @ £100/1000.
 - 5. to commission website rebuild @ £749 plus ongoing hosting and technical support @ £25 per month and move to .gov.uk email @ £30 per year+ £20 registration fee.

6. to investigate a playground repairs and maintenance contract – guide price £399 for 5 years including 2 inspections per annum. In addition, two signs denying liability and user responsibility

250929/10 To discuss planning applications -
Members are advised to check the ECDC Planning Portal before meeting (<https://pa.eastcambs.gov.uk/online-applications/search.do?action=simple>) for more recent applications/decisions.

Members to note the following planning application:

Proposal: Single storey front extension
Location: Chapter House 156 The Street Kirtling Newmarket Suffolk
Reference: 25/00987/FUL

Members to note that Parish Responses of ‘no concerns’ have been submitted for the following planning applications:

Proposal: New double garage
Location: Pink Cottage Woodditton Road Kirtling Newmarket Suffolk
Reference: 25/00698/FUL

Proposal: Conversion of ground floor garaging to hall, kitchen, utility, cloakroom, dining, sitting and snug
Location: The Annexe Innisfree Bradley Road Kirtling Newmarket
Reference: 25/00251/FUL

Proposal: To Vary Condition 1 (Approved Plans) of previously approved 24/00291/FUL, dated 21 May 2024 for proposed single-storey extension, alterations to facilitate disabled access, including extension of WC to rear and new glazed openings
Location: Whybrows Farm Malting End Kirtling Newmarket Suffolk
Reference: 25/00934/VAR

Members to note the decision to approve the following planning applications:

Proposal: To Vary Condition 1 (Approved Plans) of previously approved 24/01264/LBC for Refurbishment of existing farmhouse, Demolition of existing (non-historic) extension and rebuilding on the same footprint, Demolition of existing garage/outbuilding, New garage with annexe accommodation
Location: Pratts Green Farmhouse Pratts Green Farm Malting End Kirtling Newmarket

Reference: 25/00783/VAR

Proposal: To Vary Condition 1 (Approved Plans) of previously approved 24/01263/FUL for refurbishment of existing farmhouse, demolition of existing (non-historic) extension and rebuilding on the same footprint, demolition of existing garage/outbuilding. New garage with annexe accommodation

Location: Pratts Green Farmhouse Pratts Green Farm Malting End Kirtling Newmarket

Reference: 25/00773/VAR

Proposal: To replace a garden shed and garden storage area with a double garage and work room

Location: Peacock Barn Cowlinge Road Kirtling Newmarket Suffolk

Reference: 25/00351/FUL

250929/11 To discuss footpaths & watercourses

250929/12 To note correspondence received

- From resident re ploughing up of footpath that runs between The Street (opposite Chapel Lane) and Malting End
- From Forestry England, in response to the Parish Council letter concerning overhanging trees on Kirtling Road, advising that CCC is responsible.
- From CCC re proposed road closures in Kirtling and Upend from 1st October 2025.
- From CCC Local Improvements Team re Parish Council queries about Kirtling speed limits design.
- Press release from CCC re the second phase of a launch of an engagement survey into Local Government Reorganisation, asking residents to share their views
- From ECDC Community Safety and Project Support Officer re holding a community safety forum in the parish.
- From ECDC re a report exploring the potential for a network of agricultural reservoirs to address the region's urgent water security challenges.

250929/13 Finance matters
To authorise bank transactions and note current bank balances.

250929/14 Councillors' Forum

250929/15 Clerk's report

250929/16 To confirm date of next meeting – Monday 28th October 2025

Sally Foister (Clerk)

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